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डॉ० शम्भु शरण सिंह
क्षेत्रीय निदेशक

Dr S. S. Singh
Regional Director

IG/RC-46/RC Saharsa/12/154
Date : January 30, 2012

To,
Programme In-charge
IGNOU PSC- 46013P
Bal Mahila Kalyan Vikas Ashram
Officer's Colony, Mirchaibari
Katihar- 854 105
Bihar

Dear Sir,

New Year Greetings from RC, Darbhanga

It's my pleasure to inform you that Regional Centre, Saharsa has been started functioning properly. Therefore, all the Learner Support Centres coming under the jurisdiction of RC, Saharsa should submit Monthly Report, Monthly Re-imbusement Bill, Requirement of Prospectus, Grievance Cases of Study Materials, Grievance regarding non-incorporation of Assignment Marks/Grade etc to RC, Saharsa from January, 2012 onwards. Monthly Honorarium for Co-ordinator/PIC, Assistant Co-ordinators/PICs, Assistants, Attendants, Sweeper will also be released from RC, Saharsa.

Sale Report and re-imbusement of money regarding the Prospectus received from RC, Darbhanga will be sent to RC, Darbhanga. I also express my thanks to you, Principal of the Host Institution, all Part-Time Staff Members and all Academic Counsellors for your/their wholehearted support.

I hope your wholehearted support will be available to Regional Director (In-charge) Saharsa Dr. M. N. A. Baig.

Once again thanks.

With regards

Yours sincerely


(S. S. Singh)

CC : Dr. M. N. A. Baig, Regional Director (In-charge), IGNOU Regional Centre Camp Office, M.L.T. College, Saharsa- 852 201, Bihar for information.